

2024 - 2025 FEES STRUCTURE

CHARGABLE ONCE DURING ADMISSION	Interview Fee(Primary-Secondary-As & A)	5,000			
	Interview Fee(Kindergarten Section)	2,000			
	Admission Fee	30,000			
	Caution Fee	50,000			
	Boarding Caution Fee	30,000			
CHARGABLE ONCE A YEAR	CLASSES	FEE TYPE- ONCE A YEAR	AMOUNT (KES)		
	Kindergarten 1-2-3	Text Book Fee	20,000		
	Year 1 to Year 6	Text Book Fee	35,000		
	Year 7-8- 9- 10- 12	Text Book Fee	40,000		
	Year 11 & 13	Text Book Fee	N/A		
	Year 11 & 13	Graduation Fee	26,000		
	KG 3	Graduation Fee	7,000		
	Year 6	Graduation Fee	8,500		
	All Classes	Emergency Health Services	2,000		
	All Classes	Year Book Fee	3,000		
	Year 1 to Year 13	Student ID Card	1,000		
Year 9- 10- 11- 12- 13	Career Test & Counselling	5,000			
CAMBRIDGE EXAM FEES	CLASSES	SUBJECT NAMES	QUANTITY	Per Subject	TOT.AMOUNT
	YEAR 6 (Checkpoint)	Math, Science, Eng., G.P,	4	10,000	40,000
	YEAR 9 (Checkpoint)	Math, Science, Eng., G.P.	4	12,000	48,000
	YEAR 11 (IGCSE)	Min. 8 subjects to be done	8	21,000	168,000
	YEAR 11 (IGCSE)	Cambridge ICE entry fee	1	7,500	7,500
	YEAR 11-2-13	Art Facilitation Fee (To be added on exam fee)	1	21,000	21,000
YEAR 12 & 13 (As & A Level)	Min. 3 subjects to be done	4	25,000	100,000	
B-TECH Business & Technology Certification	CLASSES	SUBJECT NAMES	QUANTITY	TOT.AMOUNT	
	YEAR 12 (As & A Level)	B-TECH. Assessment Fee	1	125,000	125,000
	YEAR 13 (As & A Level)	B-TECH. Assessment Fee	1	125,000	125,000
KINDERGARTEN	CLASS	FEE TYPE- PER TERM	Term I	Term II	Term III
	Kindergarten 1-2-3	Tuition	188,000	188,000	188,000
	Kindergarten 1-2-3	Lunch	35,000	35,000	35,000
	Kindergarten 1-2-3	Stationery Fee	5,000	5,000	5,000
	Kindergarten 1-2-3	Club Fee	11,000	11,000	11,000
	Kindergarten 1-2-3	Online Subscriptions	5,000	5,000	5,000
PRIMARY	CLASS	FEE TYPE- PER TERM	Term I	Term II	Term III
	Year 1-2	Tuition	244,000	244,000	244,000
	Year 3-4	Tuition	297,000	297,000	297,000
	Year 5-6	Tuition	385,000	385,000	385,000
	Year 1-2-3-4-5-6	Lunch	47,000	47,000	47,000
	Year 1-2-3-4-5-6	Stationery Fee	5,000	5,000	4,000
	Year 1-2-3-4-5-6	Club Fee	11,000	11,000	11,000
Year 1-2-3-4-5-6	Online Subscriptions	5,000	5,000	5,000	
SECONDARY	CLASS	FEE TYPE- PER TERM	Term I	Term II	Term III
	Year 7-8	Tuition	417,000	417,000	417,000
	Year 9-10	Tuition	442,000	442,000	442,000
	Year 9-10	Boarding	338,000	338,000	338,000
	Year 7, 8, 9-10	Lunch	59,000	59,000	59,000
	Year 7, 8, 9-10	Stationery Fee	6,000	6,000	6,000
	Year 7, 8, 9-10	Club Fee	11,000	11,000	11,000
Year 7, 8, 9-10	Online Subscriptions	5,000	5,000	5,000	
YEAR 11 - 12 - 13	CLASS	FEE TYPE- PER TERM	Term I	Term II	Term III
	Year 11	Tuition	663,000	663,000	N / A
	Year 12-13	Tuition	758,000	758,000	N / A
	Year 11- 12-13	Boarding	445,000	445,000	N / A
	Year 11- 12-13	Stationery Fee	9,000	9,000	N / A
	All classes (Yr11-12-13)	Club Fee	11,000	11,000	N / A
	All classes (Yr11-12-13)	Lunch	81,000	81,000	N / A
All classes (Yr11-12-13)	Online Subscriptions	7,500	7,500	N / A	

*Kindly see overleaf for the required documents as well as fee terms and conditions.

Access to Success

DOCUMENTS TO BE SUBMITTED DURING REGISTRATION

- 1- Copy of birth certificate.
- 2- Copy of report form from previous school
- 3- Leaving Certificate/Transfer Letter from former school.
- 4-Two (2) passport size photographs.
- 5- Copy of student's passport.
- 6- Copies of both parents' IDs/sponsor
- 7- Copy of KRA PIN certificate for both parents/sponsor
- 8- Copy of passport for the parent/sponsor. (If not a Kenyan citizen).

- 9- Fully signed last page of parent/teacher handbook
- 10- Fully Signed Drugs Policy
- 11- Fully signed ICT Policy
- 12- Copy of a pupil's pass (for foreign students) N.B: Non-Kenyan citizens must apply for pupil's pass at the immigration office after completion of registration.
- 13- Copy of payment slip which shows the total amount paid for **(a+b+c)**
 - a- Registration Fees (paid once),
 - b- School Fees per Annum
 - c- School Fees per Term

Note: Please attach the payment slip which showing the total amount that you have paid for the full-term fee (i.e., Tuition, Boarding, lunch Fee) and for the other registration fees (i.e. admission fee, caution fee, textbooks fee).

SCHOOL FEE TERMS & CONDITIONS

- 1) **All the fee types must be paid fully fifteen days before the beginning of each term.**
- 2) School fees is payable in KENYA SHILLING ONLY,
- 3) The school creates fee invoices annually and mails them to the parents only once a year before the academic year starts. The fees (exam, trip, activity etc.) that might be occur during the year will be added to the invoice.
- 4) **A surcharge of 5% is levied per month on any fee balance a student may have.**
- 5) a) Termly Fees Types are chargeable and payable by **Three Terms** for classes **from KG to Year 10**
b) Termly Fees Types are chargeable and payable only by **Two Terms** (Term 1 and Term 2) for classes **Yr 11,12,13.**
Kindly note that no reimbursement, refund or credit note will be made, in case a student drops the boarding/dormitory.
- 6) Lunch fees and Boarding fees are subject to amendment, within an academic year, according to inflation and or basic commodities costs.
- 7) Lunch fee is compulsory for day students.
- 8) SCHOOL & PE UNIFORM is not included in the fees. (Ask for details from receptionist)
- 9) CAMBRIDGE EXAMINATION FEES for candidate classes (Year 11,12 & 13) must be paid by 30th Jan. of the respective year. EXAM REGISTRATIONS (Cambridge) cannot be done until school fee balance is cleared. For some classes, the applicability of modules, subjects, exams, and their fees might be determined/invoiced based on the practices established by the Cambridge Examination during the academic year.

10) Being paid an ICE entry fee does not mean that you will receive a Certificate. If the student qualifies according to Cambridge examination criteria, the certificate will be sent to the student by Cambridge.

11) **A FULL TERM'S NOTICE by E-MAIL to the school** and the PRINCIPAL'S acknowledgement in writing of the same is required for withdrawals or else, a FULL TERM'S FEES IS PAYABLE in lieu of such notice.

12) The school reserves right of admission

13) In certain Year Groups where vacancies are limited, a 50% advance payment of the tuition fee will be paid as part of the First Term's fees. This advance payment is nonrefundable in case the chance is forfeited. Students who cannot be accommodated immediately are put on a waiting list.

14) The school reserves the right to keep a student out of class and deny access to any official documents or information without explanation, until all due fee balances are cleared.

15) **Sibling discount** is applicable only on tuition fee for students who registered at Light Group of Schools and applicable as follows:

- 1st born child is not entitled to a discount.
- 2nd born child is entitled to a 5% discount.
- 3rd born child is entitled to a 10% discount.
- 4th born child and any other siblings after are entitled to a 15%.

-When one of the sibling graduates or transfers, the sibling discounts will be recalculated.

Note: Further details can be found in School's fee policy.

PAYMENT INSTRUCTIONS

Kindly find the payment guidelines on the next page.

SCHOOL FEE PAYMENT GUIDELINES: USING VIRTUAL ACCOUNT NUMBER

GUIDELINES:

- The Virtual Account Number, 13 digits long, can be found on the student's account statement or invoice and in the Coolsis portal.
- This number reflects payments to students' fee accounts.
- When making fee payments, use only the student's Virtual Account Number without adding any letters, words, or spaces.
- If you have multiple children at our school branch, please make separate payments for each child to ensure accurate account reconciliation.



Paybill No: 329840

**This paybill is only for
LIS Nairobi branch**

BANK ACC. DETAILS:
KCB BANK KENYA LTD
SWIFT Code: KCBLKENX , Bank Code: 01
Bank Branch Code: 288
Branch Name: Haile Selassie Branch
Bank Acc. Name: **Light International School Nairobi**
Bank Acc. Number: **1297203631**